

2004-05 CALIFORNIA AMERICORPS APPLICATION MATCHING FUNDS REQUIREMENTS

AmeriCorps budgets are calculated by determining the number of full-time equivalent (FTE) members and multiplying it by the program's cost per FTE. GO SERV limits grantee requests per FTE to \$15,275.

For example, if a program engages 20 FTE members at a cost per FTE of \$12,500, the total budget request from the Corporation for National and Community Service would be \$250,000. The \$250,000 would be spent in Sections I-III of the budget using the guidelines below.

SECTION I: PROGRAM OPERATING COSTS

Allowable Expenses	Federal Share	Grantee Share
Staff Salaries and Benefits	Up to 67 percent of costs in these sections, not to exceed maximum cost per FTE limits.	At least 33 percent of costs in these sections. May be met through cash or in-kind contributions. Funds can come from a number of sources, including federal.
Travel – Staff and Members		
Equipment, Supplies and Consultants		
Training – Staff and Members		
Evaluation		
Other (includes GO SERV – sponsored meetings)		

SECTION II: MEMBER COSTS*

Per full-time equivalent AmeriCorps member, match requirements for Member Costs are as follows:

Allowable Expenses	Minimum Requirement	Federal Share – 85 percent	Grantee Share** – 15 percent
Living Allowance	\$10,197	\$8,667	\$1,530
FICA	\$780	\$663	\$117
Worker's Compensation	Varies program to program		
Health Insurance	\$1,212	\$1,030	\$182
Total per FTE	\$12,189	\$10,360	\$1,829

*Does not include other member benefits provided directly by the Corporation – child care (for eligible members), student loan forbearance, and education awards

**Must be met through non-federal cash resources

SECTION III: ADMINISTRATIVE COSTS*

Method	Federal Share	Grantee Share
Fixed Percentage Method	5 percent of (sum of federal Sections I and II * 0.0526)	Not to exceed 10 percent of the sum of federal and grantees shares for Sections I and II.
Federally Approved Indirect Cost Method	Applicable only to organizations with a federally approved indirect cost rate (IDC). See Budget Instructions for details.	

*Applicants can choose either the Fixed Percentage method or the Federally Approved Indirect Cost Rate method.